

CSEA Education and Training Department
Workshop Registration Information
January 2016 – March 2016

Registration Information:

It is important to pre-register because the workshop attendance is used to determine the amount of materials and reservations for meals. If you register but cannot attend, please contact the region office to cancel your attendance. This will provide other members the opportunity to register.

- Please call the CSEA Western Region 6 Office at (716) 691-6555 or (866) 568-7734. You must provide your name (with proper spelling), your CSEA member ID number and the appropriate information as requested. Indicate if reasonable accommodations are required.
- * For workshops in the Rochester Satellite Office, please call the CSEA Rochester Satellite Office at (585) 272-0800 to register.
- Be sure to register for the workshop that applies to your bargaining unit (State, Local Government or Private Sector).
- Please bring your contract if noted in the workshop description.
- If you have any questions regarding the workshop content or format, please contact the Education and Training Department at 1-800-342-4146, extension 1363 or visit the CSEA website at www.cseany.org.



Workshops Presented by the CSEA Education and Training Department
Danny Donohue, President
CSEA Local 1000, AFSCME, AFL-CIO



Region 6

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STEWARD

The strength of our Union rests with the recruitment and education of new activists, often in the role of steward. This **two-part** workshop provides the skills needed to carry out the responsibilities of the steward, including communicating, organizing and leading employees in the workplace. This workshop is designed for local/unit officers, stewards, activists and grievance representatives who are interested in building and strengthening the union. **Participants must complete this workshop and be appointed by their Local/Unit President to be certified as stewards in CSEA.**

PUBLIC SPEAKING

Are you worried that you'll go blank before an audience? Or are you just looking for tips to improve your oral presentations? In this **two-part** workshop participants will review the elements of creating and delivering a short speech designed to move people to action. Participants will assess their comfort with public speaking and recognize the benefits of participating to prepare and present a speech. This workshop is open to all CSEA members.

See inside for additional workshop descriptions, dates and locations.

Labor Education Workshops



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COMMON SENSE ECONOMICS

We are witnessing the largest redistribution of wealth in our nation's history. This program will review how current economic inequality developed and the economic issues facing communities across America. It's time to give workers a voice and introduce some common sense into the economy so it starts working for all of us!

STATE GOVERNMENT GRIEVANCE REPRESENTATION

This basic **two-part** workshop is designed for State Government bargaining unit officers and activists who have little or no experience in handling grievances and other violations in their workplace. Participants will learn how to define a grievance, examine their grievance procedure and understand their role and responsibility as a grievance representative. Completion of this workshop complies with the grievance representation training requirement as outlined in the CSEA Local Constitutions' Article V, Section 6. **Participants must complete this workshop and be appointed by their Local President to be certified to process grievances in CSEA.**

Please bring your contract to this workshop.



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DATE and TIME	WORKSHOP	LOCATION
Wednesday, January 20, 2016 and Thursday, January 21, 2016 Sign In: 5:30 PM - 6:00 PM Program: 6:00 PM - 9:00 PM	Steward	CSEA Local 807 Office 2 Academy Street Suite 121 Mayville, New York 14757
Monday, February 8, 2016 and Tuesday, February 9, 2016 Sign In: 5:30 PM - 6:00 PM Program: 6:00 PM - 9:00 PM	Steward	Union University Church Hall 29 North Main Street Alfred, New York 14802
Tuesday, February 23, 2016 and Wednesday, February 24, 2016 Sign In: 5:30 PM - 6:00 PM Program: 6:00 PM - 9:00 PM	Public Speaking	CSEA Rochester Satellite Office* 3495 Winton Place Building E - Suite 3 Rochester, New York 14623
Wednesday, March 2, 2016 and Thursday, March 3, 2016 Sign In: 5:30 PM - 6:00 PM Program: 6:00 PM - 9:00 PM	Common Sense Economics	CSEA Region 6 Office 120 Pineview Drive Amherst, New York 14228
Tuesday, March 15, 2016 and Wednesday, March 16, 2016 Sign In: 5:30 PM - 6:00 PM Program: 6:00 PM - 9:00 PM	State Government Grievance Representation	SUNY College of Fredonia William Center 280 Central Avenue Fredonia, New York 14063

See reverse for registration information.